

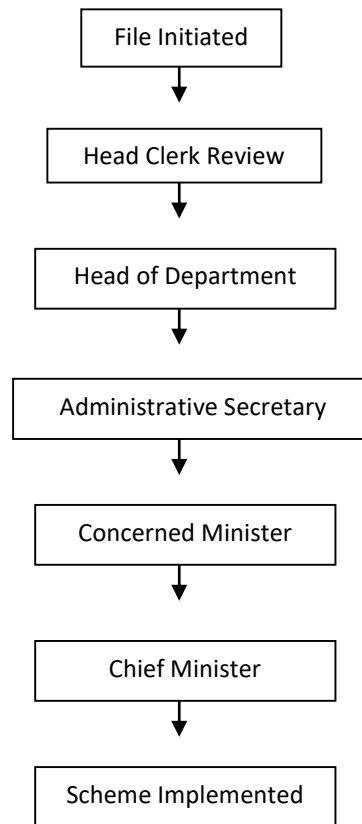
Manual - III

Procedure followed in Decision Making Process

[Section 4 (1) (b) (iii)]

The procedure can be described both in narrative form and through Flow Process Chart. In narrative form the stages through which a proposal passes, the levels at which it gets examined and the final authority to which it has to go for approval may be explained: As per office norms and codal formalities.

Decision Making Process Flowchart



Narrative Form:-

Initiated: File is submitted, Head Clerk: Verifies documents, HOD: Assesses Feasibility, Secretary: Checks Compliance, Minister: Reviews policy, Chief Minister: Grants approval, and Implemented by the Department.